

SEPTEMBER 2012 - SALARIES

<u>DIRECTORATE</u>	<u>2012/13</u>			<u>2011/12</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/09/12</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/09/11</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>
		<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	352	422	-16.6	333	419	-20.5
DEPUTY CHIEF EXECUTIVE *	709	672	5.5	711	712	-0.1
CORPORATE SUPPORT SERVICE DIRECTORATE	1,244	1,258	-1.1	1,263	1,252	0.9
FINANCE & ICT DIRECTORATE *	1,893	1,959	-3.4	1,972	1,951	1.1
HOUSING DIRECTORATE *	2,581	2,699	-4.4	2,501	2,715	-7.9
ENVIRONMENT & STREET SCENE DIRECTORATE *	1,699	1,710	-0.6	1,719	1,747	-1.6
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE (Less Building Control)	894	898	-0.4	848	906	-6.4
BUILDING CONTROL	108	127	-15.0	124	182	-31.9
TOTAL	9,480	9,745	-2.7	9,471	9,884	-4.2

* Agency costs are included in the salaries expenditure.

Please note a vacancy allowance of 2.50% has been deducted in all directorate budget provisions.

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
Major expenditure items:							
Grants to Voluntary Groups	132	60	66	66	6	10	Grants carried forward from previous years as committed amount to £52,780, of which £35,130 is still outstanding at the end of Quarter 2. Grants approved in the first quarter amount to £60,890 of which £40,390 has been paid out. Grants are paid out on completion of the project, or in stage payments as work is completed for larger applications. It is therefore inappropriate to make comparisons with previous years.
Voluntary Sector Support	167	76	76	76	0	0	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October. There have been no increases in the contribution to these organisations in 2012/13.
	299	136	142	142			

DIRECTORATE FINANCIAL MONITORING - CORPORATE SUPPORT SERVICES

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	343	102	83	90	-19	-19	The budget profiling has been based on the expenditure pattern for the previous three years, with expenditure for the current second quarter being similar to the previous year. Capital projects are again taking priority. However it is expected that spending will be in line with the budget by the year end.
	343	102	83	90			

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	179	90	91	89	1	1	The number of applications for driver and vehicle licences for Quarter 2 has remained constant.
Licensing & Registrations	103	52	36	27	-16	-30	The first half of 2012/13 has seen increased levels of fee income compared to the first half of the previous year. The budget is profiled in equal twelfths and does not reflect the cycle of annual renewals which are due in November, but can occur between September and December.
Fleet Operations MOTs	292	137	129	160	-8	-6	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. There has been a reduction in the number of tests performed at the centre as the local dealerships have started undertaking their own tests, which has significantly affected income.
Local Land Charges	170	88	97	102	9	10	Local Land Charge income is broadly in line with last year and higher than that in the budget to date. There has been additional income from full searches carried out by the Council that has offset the loss of income from personal searches. The issue surrounding the Council's ability to charge a fee for personal searches is still unresolved and ongoing.
	744	367	353	378			

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	940	670	755	658	85	13	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road, are above target with the first half year including income billed in advance for the third quarter. The 2012/13 actual includes additional rental income relating to Brooker Road where vacant units have now been let. The expected income level will be exceeded by around £60,000.
Business Premises - Shops	1,780	1,335	1,333	1316	-2	0	This income relates to non housing assets which were transferred from the HRA on 31 March 2011. The assets are shops, a petrol station, public houses and three doctors surgeries. Income is on target, and includes rents billed in advance for the third quarter.
Land & Property	169	52	54	49	2	4	Commission is received from the David Lloyd Centre based on their turnover. The actual is above the same period last year due to an increase in commission receivable. Income relating to 2012/13 will be accounted for at the end of the year, but not received until the mid part of 2013/14.
	2,889	2,057	2,142	2,023			

2012/13 DIRECTORATE FINANCIAL MONITORING - PLANNING & ECONOMIC DEVELOPMENT

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	586	340	176	8	-164	-48	After a significant period of uncertainty and lack of government direction, work on the new Local Plan has commenced and the consultation period ended. The current expected expenditure in 2012/13 is £767,000, which will be reflected in the Probable Outturn. It is expected that adoption and publication of the Local Plan will occur in April 2014.
	586	340	176	8			
<u>Major income items</u>							
Development Control	571	276	249	304	-27	-10	Development control income which is profiled on a three year average, is significantly lower than the previous year due to a fall in the number of planning applications received. A government proposal to increase fees by 15%, is currently being debated in Parliament, but is unlikely to come into effect before April 2013.
Building Control Fee Earning	528	286	230	287	-56	-19	Building Control fees, which are profiled on the average of the previous three years, are significantly lower than the budget and the first half of 2011/12 due to the reduced level of building activity and applications.
	1,099	562	479	591			

2012/13 DIRECTORATE FINANCIAL MONITORING - FINANCE & ICT

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	754	641	612	561	-28	-4	Expenditure in the prior year was quite low at this point compared to this year. There were some delays in billing and some maintenance contracts were still being renegotiated in 2011/12.
Telephones	188	103	89	69	-14	-14	Expenditure on telephones in the first half of the year is below budget, but an increase on the previous years actuals. Expenditure on equipment is largely on target, with line rentals and call charges being slightly behind schedule.
Bank & Audit Charges	229	7	5	42	-2	-29	The previous years actual includes the first quarters audit fee. Due to delays in invoicing by PKF, no invoices have been received in the first half of 2012/13.
	1,171	751	706	672			
<u>Major income items:</u>							
Investment Income	561	281	262	337	-19	-7	Investment income is lower than budgetted for and the previous year. There is quite a restricted list of counterparties and lending has generally been fairly short term. Also rates are still extremely low and show no sign of improvement.
	561	281	262	337			

2012/13 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	73	47	39	44	-8	-17	The main variance relates to an underspend on business rates due to the museum no longer requiring the use of 148 Brooker Road

	12/13 Full Year Budget	Second Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget	12/13 Actual	11/12 Actual	£'000	%	
	£'000	£'000	£'000	£'000			
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	88	44	43	10	-1	-2	No major variances in the year. The variance between years is due to an increase in the numbers being supported. This increase is being experienced throughout Essex authorities due in part to the economic crisis and the onset of welfare reforms.
<u>Major income items</u>							
Bed & Breakfast Accommodation	75	47	55	11	8	17	

2012/13 DIRECTORATE FINANCIAL MONITORING - ENVIRONMENT & STREET SCENE

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,469	488	472	454	-16	-3	In both 2012/13 and 2011/12 four months costs are included. The variance therefore relates to the annual inflationary increase.
Street Cleansing	1,333	444	442	421	-2	0	
Recycling	3,166	1,160	1,164	1,417	4	0	No major variances for the year. The variance between years is as a result of the reduction in gate fees.
Highways General Fund	372	53	42	36	-11	-21	The phasing of maintenance on litter bins and bus shelters can vary from expectations due to their ad-hoc nature.
Off Street Parking	471	277	247	272	-30	-11	The variance is due to Contractor payment being one month behind budget.
On Street Parking	229	186	151	172	-35	-19	The variance is due to Contractor payments being one month in arrears. The main variance between years relate to the annual inflationary increase.
North Weald Centre	191	112	116	85	4	4	No major in year variances. The variance between years relates to maintenance and utility costs.
Land Drainage & Contaminated Land	65	23	28	23	5	22	No major variances for the year.
	7,296	2,743	2,662	2,880			

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-79	-37	-33	5	4	-11	} The in-year variance relates to the Management Fee being one month behind. The difference between years, is due to the management fee being renegotiated for 2011/12 due to the Council investing in the centre. The net result is that the contractor pays the Council to manage the Centre.
Epping Sports Centre	293	119	97	95	-22	-18	}
Waltham Abbey Pool	463	193	159	146	-34	-18	} The major variance relates to the Management Fee being one month behind.
Ongar Sports Centre	287	113	92	97	-21	-19	}
	964	388	315	343			
<u>Major income items:</u>							
Refuse Collection	79	30	36	31	6	20	No Major Variances
Recycling	2,415	880	939	491	59	7	The variance relates to the value of recycling credits being higher than anticipated, and a better than expected settlement from the avoided disposal payment. The difference between years relate to 2011/12 only includes the first quarter, whilst 2012/13 includes five months.
Off Street Parking	1,013	438	424	468	-14	-3	} The variance relates to Penalty Charge Notices (PCNs) income being below expectations.
On Street Parking	284	273	271	242	-2	-1	}
North Weald Centre	1,374	801	774	785	-27	-3	Rental income is down due to tenants awaiting new leases from Estates Management before clearing arrears.
	5,165	2,422	2,444	2,017			

	12/13 Full Year Budget £'000	Second Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	314	156	108	79	-48	-31	Expenditure is quite low at the end of quarter 2 but not significantly different from expectations in monetary terms. It is a little difficult to predict expenditure patterns ahead of the financial year however overall expenditure in both years is expected to be similar.
Housing Repairs	5,847	2,891	1,997	1,897	-894	-31	The underspend mainly relates to the responsive repairs and void area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when these items will arise.
Special Services	825	374	247	280	-127	-34	The main areas showing an underspend are: heating; lighting; and tree felling (where expenditure is waiting to go through), other maintenance and equipment new. The variance between years, is from the reduction in gas and electricity budgets where Ninefield residents now have their own meters.
Interest on Loans	6,312	3,156	2,773	-	-383	-12	When the budget was set an interest rate of around 3.39% was used on the total borrowings of £186m. When it came to arranging the loans it was agreed that £30m would be taken out at a variable rate of 0.62%. This accounts for the difference reported.
	13,298	6,577	5,125	2,256			
<u>Major income items:</u>							
Non-Dwelling Rents	890	445	439	444	-6	-1	There are no major variances within the year.
Gross Dwelling Rent	29,088	14,544	14,586	13,736	42	0	The variance is due to a lower than expected number of void's
	29,978	14,989	15,025	14,180			